

APPENDIX 1

Name of fee or Charge Housing	Statutory/ Discretionary Charge	VAT Status 17/18	Charge excl. VAT 2017/18	VAT Amount 2017/18	Charge incl. VAT 2017/18	VAT Status 18/19	Charge excl. VAT 2018/19	VAT Amount 2018/19	Charge incl. VAT 2018/19
Assisting with Licensing application (First 30 minutes free for accredited landlords, thereafter £50.00 per hour pro rata) - Landlord Accredited	D	O	£ 50.00	£ -	£ 50.00	O	£ 60.00	£ -	£ 60.00
Assisting with Licensing application (First 30 minutes free for accredited landlords, thereafter £50.00 per hour pro rata) - Non Accredited	D	O	£ 50.00	£ -	£ 50.00	O	£ 60.00	£ -	£ 60.00
Dispersed Alarms - Lifeline Private	D	S	£ 17.00	£ 3.40	£ 20.40	S	£ 17.00	£ 3.40	£ 20.40
Failure to notify changes in ownership or management (non-license holder) - Landlord Accredited	D	O	£ 250.00	£ -	£ 250.00	O	£ 250.00	£ -	£ 250.00
Failure to notify changes in ownership or management (non-license holder) - Non Accredited	D	O	£ 250.00	£ -	£ 250.00	O	£ 250.00	£ -	£ 250.00
License Holder Change - Fee reduced by 50% if application for new license within 12 month of issue and subject to property condition/ inspection - 11 to 15 people - Landlord Accredited	D	O	£ 549.55	£ -	£ 549.55	O	£ 550.00	£ -	£ 550.00
License Holder Change - Fee reduced by 50% if application for new license within 12 month of issue and subject to property condition/ inspection - 11 to 15 people - Non Accredited	D	O	£ 631.98	£ -	£ 631.98	O	£ 632.00	£ -	£ 632.00
License Holder Change - Fee reduced by 50% if application for new license within 12 month of issue and subject to property condition/ inspection - 16 to 20 people - Landlord Accredited	D	O	£ 599.40	£ -	£ 599.40	O	£ 599.00	£ -	£ 599.00
License Holder Change - Fee reduced by 50% if application for new license within 12 month of issue and subject to property condition/ inspection - 16 to 20 people - Non Accredited	D	O	£ 689.31	£ -	£ 689.31	O	£ 689.00	£ -	£ 689.00
License Holder Change - Fee reduced by 50% if application for new license within 12 month of issue and subject to property condition/ inspection - 21 to 29 people - Landlord Accredited	D	O	£ 689.13	£ -	£ 689.13	O	£ 689.00	£ -	£ 689.00
License Holder Change - Fee reduced by 50% if application for new license within 12 month of issue and subject to property condition/ inspection - 21 to 29 people - Non Accredited	D	O	£ 792.50	£ -	£ 792.50	O	£ 793.00	£ -	£ 793.00
License Holder Change - Fee reduced by 50% if application for new license within 12 month of issue and subject to property condition/ inspection - 30 or more - Landlord Accredited	D	O	£ 798.80	£ -	£ 798.80	O	£ 799.00	£ -	£ 799.00
License Holder Change - Fee reduced by 50% if application for new license within 12 month of issue and subject to property condition/ inspection - 30 or more - Non Accredited	D	O	£ 918.62	£ -	£ 918.62	O	£ 919.00	£ -	£ 919.00
License Holder Change - Fee reduced by 50% if application for new license within 12 month of issue and subject to property condition/ inspection - 4 to 5 people - Landlord Accredited	D	O	£ 474.85	£ -	£ 474.85	O	£ 475.00	£ -	£ 475.00
License Holder Change - Fee reduced by 50% if application for new license within 12 month of issue and subject to property condition/ inspection - 4 to 5 people - Non Accredited	D	O	£ 546.08	£ -	£ 546.08	O	£ 546.00	£ -	£ 546.00
License Holder Change - Fee reduced by 50% if application for new license within 12 month of issue and subject to property condition/ inspection - 6 to 10 people - Landlord Accredited	D	O	£ 499.70	£ -	£ 499.70	O	£ 500.00	£ -	£ 500.00
License Holder Change - Fee reduced by 50% if application for new license within 12 month of issue and subject to property condition/ inspection - 6 to 10 people - Non Accredited	D	O	£ 574.66	£ -	£ 574.66	O	£ 575.00	£ -	£ 575.00
New HMO's 12 month temporary License (Fee for single tenancies and shared houses) - 11 to 15 people - Landlord Accredited	D	O	£ 549.55	£ -	£ 549.55	O	£ 550.00	£ -	£ 550.00
New HMO's 12 month temporary License (Fee for single tenancies and shared houses) - 11 to 15 people - Non Accredited	D	O	£ 631.99	£ -	£ 631.99	O	£ 632.00	£ -	£ 632.00
New HMO's 12 month temporary License (Fee for single tenancies and shared houses) - 16 to 20 people - Landlord Accredited	D	O	£ 599.40	£ -	£ 599.40	O	£ 599.00	£ -	£ 599.00
New HMO's 12 month temporary License (Fee for single tenancies and shared houses) - 16 to 20 people - Non Accredited	D	O	£ 689.31	£ -	£ 689.31	O	£ 689.00	£ -	£ 689.00
New HMO's 12 month temporary License (Fee for single tenancies and shared houses) - 21 to 29 people - Landlord Accredited	D	O	£ 689.13	£ -	£ 689.13	O	£ 689.00	£ -	£ 689.00
New HMO's 12 month temporary License (Fee for single tenancies and shared houses) - 21 to 29 people - Non Accredited	D	O	£ 792.50	£ -	£ 792.50	O	£ 793.00	£ -	£ 793.00
New HMO's 12 month temporary License (Fee for single tenancies and shared houses) - 30 or more - Landlord Accredited	D	O	£ 798.80	£ -	£ 798.80	O	£ 799.00	£ -	£ 799.00
New HMO's 12 month temporary License (Fee for single tenancies and shared houses) - 30 or more - Non Accredited	D	O	£ 918.62	£ -	£ 918.62	O	£ 919.00	£ -	£ 919.00
New HMO's 12 month temporary License (Fee for single tenancies and shared houses) - 4 to 5 people - Landlord Accredited	D	O	£ 474.85	£ -	£ 474.85	O	£ 475.00	£ -	£ 475.00
New HMO's 12 month temporary License (Fee for single tenancies and shared houses) - 4 to 5 people - Non Accredited	D	O	£ 546.08	£ -	£ 546.08	O	£ 546.00	£ -	£ 546.00
New HMO's 12 month temporary License (Fee for single tenancies and shared houses) - 6 to 10 people - Landlord Accredited	D	O	£ 499.70	£ -	£ 499.70	O	£ 500.00	£ -	£ 500.00
New HMO's 12 month temporary License (Fee for single tenancies and shared houses) - 6 to 10 people - Non Accredited	D	O	£ 574.66	£ -	£ 574.66	O	£ 575.00	£ -	£ 575.00
New HMOs 5 year License (Fees for single tenancies and shared houses) - 11 to 15 people - Landlord Accredited	D	O	£ 1,099.10	£ -	£ 1,099.10	O	£ 1,099.00	£ -	£ 1,099.00
New HMOs 5 year License (Fees for single tenancies and shared houses) - 11 to 15 people - Non Accredited	D	O	£ 1,263.97	£ -	£ 1,263.97	O	£ 1,264.00	£ -	£ 1,264.00
New HMOs 5 year License (Fees for single tenancies and shared houses) - 16 to 20 people - Landlord Accredited	D	O	£ 1,198.80	£ -	£ 1,198.80	O	£ 1,199.00	£ -	£ 1,199.00

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New HMOs 5 year License (Fees for single tenancies and shared houses) - 16 to 20 people - Non Accredited	D	O	£ 1,378.62	£ -	£ 1,378.62	O	£ 1,380.00	£ -	£ 1,380.00
New HMOs 5 year License (Fees for single tenancies and shared houses) - 21 to 29 people - Landlord Accredited	D	O	£ 1,378.26	£ -	£ 1,378.26	O	£ 1,380.00	£ -	£ 1,380.00
New HMOs 5 year License (Fees for single tenancies and shared houses) - 21 to 29 people - Non Accredited	D	O	£ 1,585.00	£ -	£ 1,585.00	O	£ 1,585.00	£ -	£ 1,585.00
New HMOs 5 year License (Fees for single tenancies and shared houses) - 30 or more people - Landlord Accredited	D	O	£ 1,597.60	£ -	£ 1,597.60	O	£ 1,600.00	£ -	£ 1,600.00
New HMOs 5 year License (Fees for single tenancies and shared houses) - 30 or more people - Non Accredited	D	O	£ 1,837.24	£ -	£ 1,837.24	O	£ 1,840.00	£ -	£ 1,840.00
New HMOs 5 year License (Fees for single tenancies and shared houses) - 4 to 5 people - Landlord Accredited	D	O	£ 949.70	£ -	£ 949.70	O	£ 950.00	£ -	£ 950.00
New HMOs 5 year License (Fees for single tenancies and shared houses) - 4 to 5 people - Non Accredited	D	O	£ 1,092.16	£ -	£ 1,092.16	O	£ 1,099.00	£ -	£ 1,099.00
New HMOs 5 year License (Fees for single tenancies and shared houses) - 6 to 10 people - Landlord Accredited	D	O	£ 999.40	£ -	£ 999.40	O	£ 999.00	£ -	£ 999.00
New HMOs 5 year License (Fees for single tenancies and shared houses) - 6 to 10 people - Non Accredited	D	O	£ 1,149.31	£ -	£ 1,149.31	O	£ 1,149.00	£ -	£ 1,149.00
Other Misc. Income - Change of Manager or Ownership - Landlord Accredited	D	O	£ 150.00	£ -	£ 150.00	O	£ 150.00	£ -	£ 150.00
Other Misc. Income - Change of Manager or Ownership - Non Accredited	D	O	£ 172.50	£ -	£ 172.50	O	£ 173.00	£ -	£ 173.00
Other Misc. Income - License Variation - Landlord Accredited	D	O	£ 150.00	£ -	£ 150.00	O	£ 150.00	£ -	£ 150.00
Other Misc. Income - License Variation - Non Accredited	D	O	£ 172.50	£ -	£ 172.50	O	£ 173.00	£ -	£ 173.00
Other Misc. Income - Permitted number changes - Landlord Accredited	D	O	£ 150.00	£ -	£ 150.00	O	£ 150.00	£ -	£ 150.00
Other Misc. Income - Permitted number changes - Non Accredited	D	O	£ 172.50	£ -	£ 172.50	O	£ 173.00	£ -	£ 173.00
Renewable HMO's License (5 year-no changes or management regulation breaches) - 11 to 15 people - Landlord Accredited	D	O	£ 549.55	£ -	£ 549.55	O	£ 550.00	£ -	£ 550.00
Renewable HMO's License (5 year-no changes or management regulation breaches) - 11 to 15 people - Non Accredited	D	O	£ 631.98	£ -	£ 631.98	O	£ 632.00	£ -	£ 632.00
Renewable HMO's License (5 year-no changes or management regulation breaches) - 16 to 20 people - Landlord Accredited	D	O	£ 599.40	£ -	£ 599.40	O	£ 599.00	£ -	£ 599.00
Renewable HMO's License (5 year-no changes or management regulation breaches) - 16 to 20 people - Non Accredited	D	O	£ 689.31	£ -	£ 689.31	O	£ 689.00	£ -	£ 689.00
Renewable HMO's License (5 year-no changes or management regulation breaches) - 21 to 29 people - Landlord Accredited	D	O	£ 689.13	£ -	£ 689.13	O	£ 689.00	£ -	£ 689.00
Renewable HMO's License (5 year-no changes or management regulation breaches) - 21 to 29 people - Non Accredited	D	O	£ 792.50	£ -	£ 792.50	O	£ 793.00	£ -	£ 793.00
Renewable HMO's License (5 year-no changes or management regulation breaches) - 30 or more - Landlord Accredited	D	O	£ 798.80	£ -	£ 798.80	O	£ 799.00	£ -	£ 799.00
Renewable HMO's License (5 year-no changes or management regulation breaches) - 30 or more - Non Accredited	D	O	£ 918.62	£ -	£ 918.62	O	£ 919.00	£ -	£ 919.00
Renewable HMO's License (5 year-no changes or management regulation breaches) - 4 to 5 people - Landlord Accredited	D	O	£ 474.85	£ -	£ 474.85	O	£ 475.00	£ -	£ 475.00
Renewable HMO's License (5 year-no changes or management regulation breaches) - 4 to 5 people - Non Accredited	D	O	£ 546.08	£ -	£ 546.08	O	£ 546.00	£ -	£ 546.00
Renewable HMO's License (5 year-no changes or management regulation breaches) - 6 to 10 people - Landlord Accredited	D	O	£ 499.70	£ -	£ 499.70	O	£ 500.00	£ -	£ 500.00
Renewable HMO's License (5 year-no changes or management regulation breaches) - 6 to 10 people - Non Accredited	D	O	£ 574.66	£ -	£ 574.66	O	£ 575.00	£ -	£ 575.00
Failure to comply with an improvement notice [section 30] - Minimum Charge, capped at £30k maximum	D	O		£ -	£ -	O	£ 1,500.00	£ -	£ 1,500.00
Offences in relation to licensing of Houses in Multiple Occupation [section 72] - Minimum Charge, capped at £30k maximum	D	O		£ -	£ -	O	£ 2,500.00	£ -	£ 2,500.00
Offences in relation to licensing of houses under Part 3 of the Act [Section 95] - Minimum Charge, capped at £30k maximum	D	O		£ -	£ -	O	£ 2,500.00	£ -	£ 2,500.00
Offences of contravention of an overcrowding notice [section 139] - Minimum Charge, capped at £30k maximum	D	O		£ -	£ -	O	£ 1,000.00	£ -	£ 1,000.00
Failure to comply with management regulations in respect of Houses in Multiple Occupation [section 234] - Minimum Charge, capped at £30k maximum	D	O		£ -	£ -	O	£ 1,500.00	£ -	£ 1,500.00
New Non Statutory Housing Reports - HMO reports for support providers - 1 Bed accomodation	D	O	£ -	£ -	£ -	O	£ 180.00	£ -	£ 180.00

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New Non Statutory Housing Reports - HMO reports for support providers - 2 Bed accomodation	D	O		£ -	£ -	O	£ 210.00	£ -	£ 210.00
New Non Statutory Housing Reports - HMO reports for support providers - 3 Bed accomodation	D	O		£ -	£ -	O	£ 240.00	£ -	£ 240.00
New Non Statutory Housing Reports - HMO reports for support providers - 4 Bed accomodation	D	O		£ -	£ -	O	£ 315.00	£ -	£ 315.00
New Non Statutory Housing Reports - HMO reports for support providers - 5 Bed accomodation	D	O		£ -	£ -	O	£ 369.00	£ -	£ 369.00
New Non Statutory Housing Reports - HMO reports for support providers - 6 Bed accomodation	D	O		£ -	£ -	O	£ 480.00	£ -	£ 480.00
Sheltered Housing Visitor's Room - Per night per person	D	O	£ 12.30	£ -	£ 12.30	O	£ 12.67	£ -	£ 12.67
Travellers Charges - Rent/ Water/ Amenity	D	O	£ 96.59	£ -	£ 96.59	O	£ 102.60	£ -	£ 102.60
Offences for Smoke & Carbon Monoxide Alarm Regulations non compliance	D	O		£ -	£ -	O	£1000 initial fine, increasing to £5000 for repetition within 2 years.	£ -	£1000 initial fine, increasing to £5000 for repetition within 2 years.
Private Housing Services - Housing Enforcement Notices - 1 to 4 Hazards - 1 Bed accomodation	D	O				O	£ 342.00	£ -	£ 342.00
Private Housing Services - Housing Enforcement Notices - 1 to 4 Hazards - 2 Bed accomodation	D	O				O	£ 385.00	£ -	£ 385.00
Private Housing Services - Housing Enforcement Notices - 1 to 4 Hazards - 3 Bed accomodation	D	O				O	£ 428.00	£ -	£ 428.00
Private Housing Services - Housing Enforcement Notices - 1 to 4 Hazards - 4 Bed accomodation	D	O				O	£ 513.00	£ -	£ 513.00
Private Housing Services - Housing Enforcement Notices - 1 to 4 Hazards - 5 or 6 Bed accomodation	D	O				O	£ 556.00	£ -	£ 556.00
Private Housing Services - Housing Enforcement Notices - 1 to 4 Hazards - over 6 Bed or HMO accomodation	D	O				O	£ 670.00	£ -	£ 670.00
Private Housing Services - Housing Enforcement Notices - 5 or more Hazards - 1 Bed accomodation	D	O				O	£ 428.00	£ -	£ 428.00
Private Housing Services - Housing Enforcement Notices - 5 or more Hazards - 2 Bed accomodation	D	O				O	£ 470.00	£ -	£ 470.00
Private Housing Services - Housing Enforcement Notices - 5 or more Hazards - 3 Bed accomodation	D	O				O	£ 513.00	£ -	£ 513.00
Private Housing Services - Housing Enforcement Notices - 5 or more Hazards - 4 Bed accomodation	D	O				O	£ 612.00	£ -	£ 612.00
Private Housing Services - Housing Enforcement Notices - 5 or more Hazards - 5 or 6 Bed accomodation	D	O				O	£ 655.00	£ -	£ 655.00
Private Housing Services - Housing Enforcement Notices - 5 or more Hazards - over 6 Bed or HMO accomodation	D	O				O	£ 726.00	£ -	£ 726.00
Private Housing Services - Housing Non Statutory work for Border Agency (per case)	D	O	£ 161.00	£ -	£ 161.00	O	£ 161.00	£ -	£ 161.00
Offences for Energy Efficiency Regulations 2015 non compliance - registered false or misinformation on PRS Exemption Register capped at 1k	D	O		£ -	£ -	O	£ 1,000.00	£ -	£ 1,000.00
Offences for Energy Efficiency Regulations 2015 non compliance - sub standard property let with EPC E or below ,capped at 4k	D	O		£ -	£ -	O	£ 1,000.00	£ -	£ 1,000.00